FY23 Mandatory Training Schedule

October	November	December
No Training – You made it to the new fiscal year!	Information Security Program Training	No Trainings – Happy Holidays!!
January	**February**	**March**
EEO/No Fear Training Ethics Training	SHARP (suggested month but can set this up when you need – Glenn has to teach this)	CUI & Foreign Disclosure OPEX Training
April	**May**	**June**
OPSEC Training	Antiterrorism (AT) Level 1 Training	Suicide and Substance Abuse (suggested month but is offered monthly)
July	**August**	**September**
TARP	Make-up Month – Complete any trainings missed throughout the FY	Should be at 100% by now!

Virtual Trainings
1. SHARP – Taught by Glenn
2. Suicide/Substance Abuse – offered virtually through Teams

OPEX Refresher Training
Must be taken *once each FY* – virtual options as well as Training in a Box options

Supervisor Development Course
Taken by all supervisors every 3 years

PII Training
Must be taken annually for those who use RecTrac or CYMS

DD93 – must be signed once a year by ALL staff
IDP – must be updated once a year by ALL staff
BEST PRACTICE – Have staff update/sign these two documents when you do their yearly appraisal

If you have questions about how to get to trainings or who needs which training – email megan.e.browning.naf@army.mil