



DEER HUNTER INFORMATION PACKET

Thank you for your interest in the City of Leavenworth's controlled bow-hunting program. In this packet, you should find a copy of the City's bow-hunting ordinance and two legal releases. ***Please make sure you have read the material thoroughly.***

Next, you will need to attend the certification session. ***The certification session will be held on Saturday, July 27, 2019 at Fire Station No. 1 on 20th Street Trafficway. The session will begin at 8:00 A.M. There will not be any other opportunity to test outside of the scheduled certification session.*** At the certification session, you will be given a written test over the ordinance and an archery proficiency test. You will need a bow with at least 3 arrows/bolts to test. We will allow only **FIELD TIPS** for the archery proficiency tests. If you arrive with anything other than a field tip, you will **NOT** be allowed to test. If you pass both tests and already have an approved property to hunt, you can obtain a City permit at the certification session as long as you have previously contacted the property owner, discussed hunting on their property, have a signed original Hunter/Property Owner Release (no copies), and bring the following documents:

- Driver's License
- State Hunting License
- Kansas Deer Permit
- Completed Deer Hunting Permit
- Completed Archery Proficiency Form
- Leavenworth Release Form with your notarized signature.
- Hunter/Property Owner Release with property owner's signature and your notarized signature. No copies will be accepted.
- Exact cash, check, or money order in the amount of \$20.

A notary will be present at the certification sessions.

There **WILL NOT** be a lottery. You must obtain your own **approved** property to hunt. If the property you are interested in hunting has not been previously approved, it must meet the criteria set out in the ordinance (see attached ordinance). The property must then be inspected by a representative of the City to insure it meets the criteria. If you have any further questions, please contact Lt. Kevin Crim at 913)680-2506 or via email at kcrim@firstcity.org.

ORDINANCE NO. 7615

AN ORDINANCE PROVIDING FOR DEER HUNTING IN THE CITY OF LEAVENWORTH, KANSAS WITH A BOW AND ARROW

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. Urban Deer Management. It shall be unlawful to hunt deer in the City of Leavenworth with a bow and arrow except under the following circumstances and regulations:

(1) The City of Leavenworth Police Department is authorized to issue City deer hunting permits. A permit will not be issued and no hunting will be allowed without possessing the following and meeting the conditions listed below:

- (a) A Kansas Deer Hunting License and a Kansas Deer Tag issued by the State of Kansas (the "State Permit").
- (b) Only the owner of the designated property or persons with the owner's written permission shall be eligible to receive a City Permit to bow hunt.
- (c) The application for a City Permit shall be accompanied by a copy of the State License, Deer Tag and an application fee of \$10.00. *(Fee has been amended to \$20.00 as of 2010, Ord. 7859)*
- (d) Hunting shall only be by the person listed on the City Permit.
- (e) No person shall make any payment to any person for the right to hunt or be listed on the State License and City Permit.
- (f) Persons shall at all times when hunting, pursuant to the City Permit, carry valid photo identification and a copy of the City Permit and the State License.
- (g) No arrow or other object used to hunt deer pursuant to the City Permit may be discharged or projected at such an angle or distance as to land on public or private property not described in the Permit. No hunting shall be allowed closer than 500 feet to the property boundary of school property which contains a school building. School for purposes of this ordinance means a public school or an accredited non-public school during periods when students are in attendance or participating in school activities.
- (h) Issuance of the City Permit may be limited to a time and area more restrictive than the State License allows.
- (i) Any activity performed in conjunction with the issuance of the Permit, including but not limited to field dressing or other handling of carcass, must occur on the property specified in the City Permit. Entrails shall not be left on the property where the deer is killed.
- (j) The transportation of a carcass along any public right-of-way, is prohibited, unless it is covered or hidden from public view.
- (k) All hunting shall be conducted from an elevated tree stand that is at least 10 feet in height and faces the interior of the property. The tree stands and shooting lanes will be located in such a way as to direct arrows to the interior of the property and to prevent any arrow from landing closer than fifty (50) yards to any property line. No hunting is authorized on parcels

under 3 acres without a waiver approved by the City Commission.

- (l) No bow hunting will be allowed if any person that has been granted a State License and City Permit has consumed cereal malt beverages, alcoholic liquor or any controlled substances two hours prior to hunting or during hunting activities.
- (m) Bow hunting will be allowed one half hour before sunrise to one half hour after sunset.
- (n) No City Permit will be issued to any person under the age of eighteen (18).
- (o) It shall be the responsibility of a bow hunter to inform the Police Department by telephone that a wounded deer has left the property and to inform the Police Department of the deer's probable location. The hunter shall make an attempt to contact the property owner of any adjacent properties prior to entering that property to search for a wounded deer. It shall ultimately be the responsibility of the hunter to find and remove any deer who leave the property
- (p) An antlerless deer must be harvested before an antlered deer can be harvested.
- (q) City permits are not transferable.
- (r) Failing to comply with the ordinance requirements may result in the denial of future permits.
- (s) Each hunter who successfully harvests a deer will report the hunter's name, the sex of the animal and the location where harvested to animal control. This information can either be reported via telephone by calling 682-0268 during normal duty hours Monday through Friday, or by personally reporting to Animal Control during normal duty hours Monday through Friday.

Section 2. The Police Department may revoke the City Hunting Permit if a hunter violates any part of this Ordinance. Upon revocation of the Permit, the permittee may appeal the decision to the City Manager.

Section 3. A violation of this Ordinance shall be a Class C public offense.

Section 4. All Ordinances or sections thereof in conflict with the provisions of this Ordinance are hereby repealed.

Section 5. This Ordinance shall take effect upon passage and publication as provided by law.

Passed by the governing body this 27th day of July 2004.

/s/Brian D. Grittmann, Mayor

Attest:

/s/Carol Sadler, City Clerk CMC

Passed and approved: 7-27-04

Published: 08-02-04

RELEASE FOR THE CITY OF LEAVENWORTH, KANSAS

WHEREAS, the City of Leavenworth, Kansas has adopted an Ordinance to provide for deer hunting in the City of Leavenworth with a bow and arrow; and

WHEREAS, the Ordinance provides regulations, restrictions and a permit requirement to be authorized to hunt deer in the City; and

WHEREAS, prior to being permitted to hunt deer with a bow and arrow the Governing Body requires a hold harmless agreement from each permittee to protect the City from Liability claims.

NOW, THEREFORE, the undersigned permittee, in consideration of the premises recited herein agrees as follows:

1. The undersigned permittee agrees to hold the City harmless from any claims arising out of all activities in connection with deer hunting in the City for any and all injuries and damage that may be incurred by the permittee from any and all causes whatsoever.
2. The undersigned permittee further agrees to hold the City harmless from any claims, demands, actions, causes of action or suits of any kind or nature whatsoever for any and all damages that may be made against the City as a result of or arising out of the deer hunting activity in the City of Leavenworth by the permittee.

The undersigned further declares that he has read this release, also referred to as a hold harmless agreement and fully understands the execution of this agreement is a condition to be eligible to obtain a deer hunting permit.

IN WITNESS WHEREOF, I _____ have executed this agreement this ____ day of _____ 2019.

(Signature) Permittee (Hunter)

STATE OF KANSAS)
) SS
COUNTY OF LEAVENWORTH)

BE IT REMEMBERED, that on this ____ day of _____ 2019 before me, the undersigned, a Notary Public in and for the county and state aforesaid came _____, who is personally known to me to be the same person who executed the foregoing agreement and such person duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

HUNTER/PROPERTY OWNER HOLD HARMLESS AGREEMENT

WHEREAS, the City of Leavenworth, Kansas has adopted an Ordinance to provide for deer hunting in the City of Leavenworth with a bow and arrow; and

WHEREAS, the Ordinance provides regulations, restrictions and a permit requirement to be authorized to hunt deer in the City; and

WHEREAS, prior to being permitted to hunt deer with a bow and arrow permittee must have permission from the landowner; and

WHEREAS, the permittee in return for permission to hunt on the landowner's property desires to protect the landowner from liability.

NOW, THEREFORE, the undersigned permittee, in consideration of the premises recited herein agrees as follows:

3. The undersigned permittee agrees to hold the landowner harmless from any claims arising out of all activities in connection with deer hunting on the landowner's property for any and all injuries and damage that may be incurred by the permittee from any and all causes whatsoever.
4. The undersigned permittee further agrees to hold the landowner harmless from any claims, demands, actions, causes of action or suits of any kind or nature whatsoever for any and all damages that may be made against the landowner as a result of or arising out of the deer hunting activity on the landowner's property by the permittee.
5. The property is commonly known as _____
(hunting property address)
and the landowner to be held harmless, i.e., free from any liability claims as a result of the permittee hunting deer on the property

Property Owner Name (landowner/tenant/occupant) Address, Phone Number or E-mail

Signature of Property Owner

Date

IN WITNESS WHEREOF, I _____ have executed this agreement this _____ day of _____ 2019.

(Signature) Permittee (Hunter)

STATE OF KANSAS)
) SS
COUNTY OF LEAVENWORTH)

BE IT REMEMBERED, that on this ____ day of _____ 2019 before me, the undersigned, a Notary Public in and for the county and state aforesaid came _____, who is personally known to me to be the same person who executed the foregoing agreement and such person duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.

Notary Public

My Appointment Expires:

FOR OFFICE USE ONLY: This application must be processed through the Leavenworth Police Department or the City Clerk's Office.

Leavenworth City Staff Signature

City of Leavenworth
100 N 5th Street, Leavenworth KS 66048
913-682-9201

Deer Hunting Permit

Name of Applicant/Hunter (Please Print)

Date of Application

Address

City

State

Zip

Age

DOB

Telephone Number

E-mail

Signature of Applicant/Hunter

Date

A \$20.00 fee must be submitted at time of application payable to the City of Leavenworth, Kansas.

Attach the following documents:

1. Driver's License
2. Kansas State Hunting License
3. Kansas Deer Permit
4. Certificate of Archery Proficiency issued by Deer Management Committee
5. Release for the City of Leavenworth Form
6. Hunter/Property Owner Hold Harmless Agreement (Lottery properties will need to be submitted after the second certification session.)

This permit expires January 31, 2020

FOR CITY CLERK'S OFFICE USE ONLY:

Received by: _____ Date Received: _____ Business License/Permit Number: _____