

RECREATIONAL VEHICLE STORAGE LOT AGREEMENT

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: 10 USC 3013; 26 USC 6041; AR 215-1, Morale, Welfare, and Recreation Activities and Non-appropriated Fund Instrumentalities; DoD Directive 1015.2, Military Morale, Welfare, and Recreation; DoD Instruction 1015.10, Program for Military Morale, Welfare, and Recreation; E.O. 9397
PRINCIPLE PURPOSE: The information provided is solely for identification and determining eligibility of the customer applying for storage space, fee collection, and administrating the storage lot.

ROUTINE USE: This form is to identify authorized users to Family and Morale, Welfare and Recreation and Law Enforcement Personnel. This information will not be given out to any other person or organization.

VOLUNTARY DISCLOSURE: Information is voluntary; however, if you desire to use the MWR RV Storage Lot, it is mandatory.

Customer Name (Last, First, MI): _____

Address: _____ City: _____ State: _____ Zip Code: _____

Service Branch: _____ Unit/Organization: _____ Work Phone: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Spouse/Alternate Point of Contact: _____

Email: _____ Phone: _____

(staff use only)

Space #: _____ Access Code: _____

Eligibility Status: Check all that apply

Active Duty Retiree Reservist DOD Civilian Live on Post

CGSC/SAMS Student Permanent Party Live off Post

Vehicle Description

Boat 5th Wheel Trailer RV Motor Home Travel Trailer Pop-Up Camper Personal Watercraft

Utility Trailer Enclosed Cargo Trailer

Length of Vehicle (in feet): _____. The length of the vehicle is measured from extreme tip-to-tip. For example: boats on trailers will be measured from the tip of the trailer hitch tongue to the extreme tip of the boat's motor.

Vehicle Manufacturer: _____ Model: _____ Year: _____ Color: _____

License No: _____ License State: _____ License Exp. Date: _____

This Rental Agreement is entered into on _____, is by and between the Lessee (customer) and the Directorate of Family and Morale, Welfare and Recreation, (hereinafter referred to as FMWR).

1. _____ CHECK-IN PROCEDURES: Lessee must sign up for auto debit. You are required to pay 1 month or ½ a month based on the date of your first day of use of the lot.

2. _____ PAYMENTS: Lessee agrees to make payment on the 1st of each month but NLT the 10th of each month. Payment can be made by Cash, Check, VISA, MasterCard, Discover or AMEX. Automatic monthly payments with a credit card will be set up upon registration.

3. _____ LATE PAYMENT: Payments received after the 10th of the month will be assessed a \$20 monthly late payment fee.

4. _____ AUTHORIZED VEHICLES: Only the vehicle listed on this agreement is authorized to be stored in the lot and must meet the following requirements:

RECREATIONAL VEHICLE STORAGE LOT AGREEMENT

- Must be owned and registered by the eligible patron that is named on this storage lot agreement.
- Vehicles must be immediately transportable, towed, or driven on wheels. Boats must be on trailers that fit the above transport criteria.
- Properly insured for damages, destruction, vandalism, and loss due to theft if required by state law. Failure to maintain personal insurance to cover these risks constitutes a "Self-Insurer." (The military will not process any claims for incidents on vehicles in storage lots. If such incidents occur, lessee is to notify the installation police for action.)

5. _____PROHIBITED VEHICLES AND ACTIVITIES: Violation of the followings could result in a \$50 fine and / removal from the storage lot.

- Performing major repairs or maintenance on any vehicle.
- No dumping of trash or debris anywhere on federal property including the storage lot.
- No dumping any fluid whatsoever from vehicle in the storage lot.
- Spaces must be free from any accumulation of trash or debris.
- No disposing of batteries, vehicle parts, or hazardous materials on facility grounds.
- Staying in vehicle overnight.
- Storing vehicle that is not registered with FMWR.
- Storing more than one item in a space.
- No loose items will be stored on the ground within the assigned space. These items must stored on or in the registered vehicle.
- No commercial or industrial vehicles will be stored.

6. _____ACCEPTABLE LEVEL OF APPEARANCE: Customer will maintain their assigned storage space at an acceptable level of appearance. If the minimum acceptable level of appearance is not met, owner will be notified and must take action to rectify any/all infractions. If owner fails to make the correction(s) within the prescribed amount of time, then FMWR staff will make the corrections and customer will incur cost of materials and/or labor.

- No ripped/torn tarps
- No flat tires
- No trash/debris in assigned space
- No loose items on the ground within the assigned space
- All items should have at least one wheel chocked to prevent the item from rolling forward and/or backward

7. _____SALE/TRANSFERRING OF VEHICLE: If property is transferred or sold to another person, FMWR must be notified immediately and the customer(s) are/is responsible to update FMWR's storage agreement. If the property is sold to an ineligible patron, the property must be removed immediately upon transfer.

8. _____ACCESS: The storage lot is available 24/7 using your personal access code. DO NOT follow someone in without using your code to open the gate. I agree to not share this code with others.

9. _____EMERGENCY ACCESS: In the event the gate fails to operate due notify the FMWR office during business hours to gain access at (913) 684-1669. If access is required after business hours, please follow the instructions that are posted on the RV Lot Gate.

10. _____DEPLOYMENT/TDY: Customers deployed or TDY for more than 60 days must notify the FMWR office of an alternate point of contact prior to deployment or TDY.

11. _____CHANGE OF CONTACT INFORMATION: It is the customer responsibility to contact the FMWR office if their contact information changes.

12. _____STORAGE SPACE: Property in all spaces must stay within the space's boundary lines. If property is outside these boundary lines, you will be charged an additional fee.

13. _____NON-ASSIGNED SPACES: No customer shall leave unattended any vehicle in any space that is not assigned to them. If any property is found outside its authorized space, the customer must pay an additional fee.

14. _____CHECK-OUT PROCEDURES: Customer will notify the FMWR office when storage space is no longer needed. Failure to notify the FMWR office will result in fees being charged until notification has been received.

RECREATIONAL VEHICLE STORAGE LOT AGREEMENT

I certify and acknowledge that I have read, understand, and will comply with the above stated Fort Leavenworth DFMWR vehicle storage policies.

Customer Signature _____ Date ____/____/____

RELEASE AND HOLD HARMLESS AGREEMENT

1. _____ This release serves as an inducement to the FMWR to allow the undersigned to use Storage Lot. The undersigned also agrees to indemnify and hold harmless FMWR and the United States of America from all costs, claims, and liabilities of any kind stemming from this lease contract.
2. _____ The owner acknowledges that the United States Army does not take custody and control of personal property in the Fort Leavenworth Recreational Vehicle Lot. Storage of property does not create bailment or duty of care under the Military Claims Act or the Federal Tort Claims Act.
3. _____ The Personal Claims Act does not apply to recreational vehicles, boats, trailers, or other property stored on Family and MWR lots. The owner understands that it is their responsibility to maintain insurance to protect against risk of potential loss. The owner understands that any and all claims for loss or damage due to negligence on the part of Fort Leavenworth, Family and MWR, or its agents are covered under Risk Management Program and that all claims of loss or damage must be filed with the Staff Judge Advocate Office.
4. _____ This contract contains the sole agreement between the parties hereto. The undersigned attests to the fact that they have read this agreement, the SOP, and completed the registration form and by electing to use this facility agree to comply with all provisions. It is understood by the undersigned that use of this facility is at the discretion of the Director of FMWR and the Director will exercise that discretion and use their judgment as to the best interests of the installation in fulfilling its mission at all times, and that this agreement is subjected to said judgment. I have read and understand the above statement.

Customer will Initial Paragraphs 1-4 showing they have read and agrees thereto. Items will not be accepted for storage unless Customer agrees to the RELEASE AND HOLD HARMLESS AGREEMENT."

Customer Printed Name _____

Customer Signature _____ Date ____/____/____

Employee Signature _____ Date ____/____/____

Staff Use Only

Date to start storing: _____

Insurance Provided? YES or NO: Reason _____

Title or Registration Provided? YES or NO: Reason _____

NOTES: